



**DANVILLE COMMUNITY CONSOLIDATED SCHOOL DISTRICT NO. 118**

**David L. Fields Administration Building**

**FOOD SERVICE DEPARTMENT**

**ATTN: ZETTA PIGGOTT**

**110 E. WILLIAMS STREET, DANVILLE, ILLINOIS 61832**

**217-444-1070**

**INVITATION TO BID SPECIFICATIONS  
2021-2022**

The Board of Education, Danville Community Consolidated School District No. 118 desires to receive sealed bids for the following:

***DAIRY 2021-2022***  
**TO BE DELIVERED TO SCHOOLS**

The Board of Education of Danville Community Consolidated School District No # 118 reserves the right to reject or accept any and all proposals and to waive informalities in bidding. The bidder affirms by his/her signature that the bidder does comply with all requirements of Civil Rights and Executive Orders governing nondiscrimination of employment. The competency and responsibility of all bidders will be taken into consideration.

This bid is to become a contract when accepted by the Board of Education, which content will include the invitation to bid and all other bid documents. The contract will be awarded to the lowest bidder whose products meet all specification, terms, and conditions of this bid. Please refer to Page 2 for additional information regarding quality of products, specific brands, requested samples, and submitting complete product information.

The vendor certifies that the vendor is not barred from bidding on this contract as a result of a conviction for either bid-rigging or bid-rotating under Article 33E of the Criminal Code of 1961.

**Attached Debarment Form must be signed and returned with bid.**

For bids on food products, the food purchases must be produced in the United States except in those instances where food is not produced in the United States in sufficient quantity or satisfactory quality, or the cost of the food produced in the United States is significantly higher than foreign products.

- **SEALED BIDS ARE DUE TO THE FOOD SERVICE DEPARTMENT NO LATER THAN:**  
**TUESDAY AUGUST 11, 2021, 2:00 P.M Central Time**
- **ANY BIDS RECEIVED AFTER THE DEADLINE CANNOT BE ACCEPTED.**
- **THE ENVELOPE SHALL BE CLEARLY MARKED "DAIRY BIDS-FOOD SERVICE"**

**SIGNATURE**\_\_\_\_\_

**TITLE**\_\_\_\_\_

**COMPANY**\_\_\_\_\_

**PHONE**\_\_\_\_\_

### **Quality of Service:**

- A delivery schedule, workable for both the dairy company and the school district, will be agreed upon before the start of school. A contract with the successful bidder may be terminated at any time during the school year should there be problems with the delivery schedule other than when caused by emergency situations.
- There shall be no early morning deliveries prior to the school being opened by the custodians.
- Someone must be on hand to accept the product.
- Vendor is responsible for rotating product in all milk coolers at each delivery location.
- The vendor shall be responsible for replacing any damaged, spoiled, or unsanitary product.
- Milk crates **MUST** be clean.
- **EMPTY MILK CRATES ARE TO BE PICKED UP IN A TIMELY MANNER, NO LESS THAN ONCE A WEEK.**
- If the condition of the product (s) does not meet the acceptance of the Food Service Department, we reserve the right to terminate the contract in portion or in full.
- Any on-going problem with leaking cartons may result in the termination of the purchase contract.

### **Product delivery specifications:**

- DELIVERY TWO (2) DAYS PER WEEK
- BACK UP DELIVERY DAY FOR SCHOOL CLOSINGS
- TEN (10) DAY LEAD OF EXPIRATION OF MILK
- DELIVERY CONFIRMATION SHEET OR RECEIPT LEFT AT EACH SCHOOL UPON DELIVERY
- RECEIPT OF CREDIT/CREDIT MEMO PROVIDED AT THE TIME OF CREDIT
- PRODUCT INFORMATION SHEETS MUST BE PROVIDED FOR EACH PRODUCT INCLUDING COMPLETE NUTRITIONAL INFORMATION.
- GIVE A COMPLETE DESCRIPTION OF YOUR ESCALATION/DE-ESALATION CLAUSE

Any unreasonable shortages of the products ordered, or frequent substitutions may result in a termination of the contract with the successful bidder. Any substitutions must be approved by the Kitchen Manager prior to delivery.

**Products Up For Bid**

<b><u>Product</u></b>	<b><u>Base Price</u></b>	<b><u>Unit Size</u></b>
8 oz. Multicolor Carton 1% White		
8 oz. Multicolor Carton-Skim White		
8 oz. Multicolor Carton-Skim Chocolate		
8 oz. Multicolor Carton-Skim Strawberry		
8 oz. Multicolor Carton-Skim Vanilla		
1 pint-1% White		
1 pint-Skim White		
1 pint-Skim Chocolate		
1 pint-Skim Strawberry		
½ Gallon Skim White		
½ Gallon Skim White		
½ Gallon 1% White		
½ Gallon 2% White		
Gallon of 1% White		
Whipping Cream (Quart)		
Low Fat Cottage Cheese (5#)		
12 oz. Chugs-Skim Chocolate		
12 oz. Chugs-Skim Strawberry		
Soy Milk (specify size)		
4 oz. Skim Milk		
1/2 Pint Homogenized		

**A list of delivery addresses is included with this bid.**

*School Locations*

<u><i>School</i></u>	<u><i>Address</i></u>	<u><i>City and Zip</i></u>	<u><i>Phone</i></u>
Danville High School Kenneth D. Bailey Academy	202 E. Fairchild  502 E. Main	Danville, 61832  Danville, 61832	217-444-1600  217-444-0309
North Ridge	1619 N. Jackson	Danville, 61832	217-444-3407
South View	133 E. 9th Street	Danville, 61832	217-444-1839
Edison	2101 N. Vermilion	Danville, 61832	217-444-3357
Garfield	1101 N. Gilbert	Danville, 61832	217-444-1770
Liberty	20 E. Liberty Lane	Danville, 61832	217-444-3005
Mark Denman	930 Colfax	Danville, 61832	217-444-3282
Meade Park	200 S. Kansas	Danville, 61832	217-444-1955
Northeast	1330 E. English	Danville, 61832	217-444-3079
Southwest	14794 Catlin-Tilton Rd.	Danville, 61834	217-444-3543